

Klein FFA



Chapter Handbook

Table of Contents

About FFA.....	Pg. 3
Klein FFA Constitution.....	Pg. 7
Klein FFA Chapter Officers.....	Pg. 10
FFA Jacket Order Form.....	Pg. 12
Klein Letter Jacket Qualification Guidelines.....	Pg. 13
Klein FFA Cords.....	Pg. 14
Klein FFA Website.....	Pg. 15
Klein ISD Club and Organization Policies.....	Pg. 16



FFA Membership

170,069 Student Members
1,095 FFA Chapters in Texas

FFA Mission

Premier Leadership, Personal Growth, Career Success

FFA Motto

Learning to do, Doing to learn, Earning to live, Living to serve

The FFA Organization

The National FFA Organization is an integral part of agricultural education by helping make classroom instruction come to life through realistic, hands-on applications. FFA members embrace concepts taught in agricultural classrooms nationwide, build valuable skills through hands-on experiential learning and each year demonstrate their proficiencies in competitions that showcase real-world agricultural skills.

Today's FFA has evolved in response to expanded opportunities available in agriculture and its need to hire skilled and competent employees for 235 unique careers. The organization also helps students prepare for careers in business, marketing, science, communications, education, horticulture, production, natural resources, forestry and many other diverse fields.

The agricultural education program provides a well-rounded, practical approach to learning through three components: classroom education, hands-on supervised agricultural career experiences and FFA, which provides leadership opportunities and tests students' agricultural skills.

Klein FFA

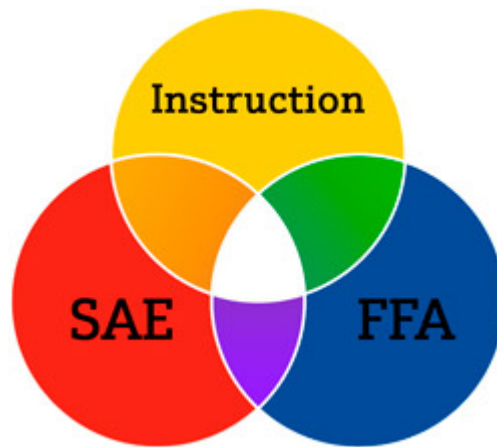
As a member of the Klein ISD Agriculture Science classes, you have the opportunity to participate in the largest youth led organization in the World. The FFA! Your opportunity for success is wide open! And we have a lot of fun doing it!

FFA Membership - \$20

The cost to join is \$20.00 and you get a free shirt! This will allow you to attend meetings throughout the year, eat all you can, travel across the State, and compete in Area, State, and National competitions. The dues are less than a night at the movies, and they provide entertainment, scholarship and fellowship for the entire year. You can't beat a deal this good!!!

The Agricultural Education Mission

Agricultural education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber, and natural resources systems.



We work under a 3-Circle Model

Through agricultural education, students are provided opportunities for leadership development, personal growth, and career success. Agricultural education instruction is delivered through three major components:

- Classroom/Laboratory instruction (contextual learning)
- Supervised Agricultural Experience Programs (work-based learning)
- Student leadership organizations (FFA)

What is an SAE?

The Supervised Agricultural Experience (SAE) program involves practical agricultural activities performed by students outside of scheduled classroom and laboratory time. SAEs provide a method in agricultural education for students to receive real-world career experiences in an area of agriculture that they are most interested in.

Types of SAE Projects

FOUNDATIONAL SAE

All students enrolled in an AFNR course (at all grade levels) are expected to have an SAE. Foundational SAEs support a student's career interest. Projects and experiential learning activities for all types of SAEs will develop the student in each of these five Foundational component areas:

1. Career Exploration
2. Employability Skills & College Readiness
3. Personal Financial Management
4. Workplace Safety
5. Agricultural Literacy Immersion SAEs (traditional SAEs) are developed here.

IMMERSION SAE

Immersion SAEs are an extension of the Agricultural Literacy component of the Foundational SAE and will contribute to a student's growth in all of the Foundational components in an authentic, contextualized manner. The five Immersion SAE categories build upon the Foundational SAE components in a real-world application.

1. **Placement/Internship SAE:** The student is in an employment setting (paid or unpaid). This experience must provide opportunity for development and advancement of skills and abilities aligned to the AFNR Technical Standards and Career Ready Practices.
2. **Ownership/Entrepreneurship SAE:** The student operates an individual business which provides goods and/or services to the marketplace in the ownership aspect. The student transitions to an entrepreneurship SAE once the ownership SAE is enhanced to contain or meet additional criteria.
3. **Research: Experimental, Analysis or Invention SAE:** The student will be involved in an investigation of materials, processes and information to establish new knowledge or the validation of previous research.
4. **School-Based Enterprise SAE:** A group of two or more students will work cooperatively outside of normal class time to create a business enterprise that provides goods and services. They operate their enterprise from the school campus utilizing facilities, equipment and other resources provided by the AFNR program or the school.
5. **Service Learning SAE:** Conducted by one or more students in which they plan, conduct and evaluate a project designed to provide a service to a school, public entity or the community. It must provide benefits to another organization, group or individuals other than the FFA chapter.

Klein FFA Constitution

Article I. Name

The name of the organization is Klein FFA and is part of the Area III and Texas Association. The letters “FFA” may be used to designate the organization, its activities, or members thereof.

Article II. Purpose

The purposes for which this organization is formed are as follows:

1. To develop competent and aggressive agriculture leadership.
2. To create and nurture a love of agriculture life.
3. To strengthen the confidence of students of vocational agriculture in themselves and their work.
4. To create more interest in the intelligent choice of agriculture occupations.
5. To encourage members in the development of individual occupational experience programs in agriculture and the establishment in agriculture careers.
6. To encourage members to improve the home and its surroundings.
7. To participate in worthy undertakings for the improvement of the industry of agriculture.
8. To develop character, train useful citizenship, and foster patriotism.
9. To participate in cooperative effort.

10. To encourage and practice thrift.
11. To encourage improvement in scholarship.
12. To provide and encourage the development of organized recreational activities.

Article III. Membership

Section A. Membership in this organization shall be of two kinds:

1. Active
2. Alumni

Section B. Dues shall be \$35.00 annually and includes a chapter T-shirt.

Section C. To participate in FFA activities. Dues shall be paid by all active FFA members.

Section D. Any member failing a class for a nine weeks becomes ineligible to participate in any extracurricular activity with the chapter; i.e., contests and other FFA activities.

Article IV. Meetings

Section A. All meetings shall be on the 2nd Thursday of each month unless a special activity or event preempts it.

1. Any member participating in the project show may not miss more than 2 meetings.
2. The meeting in May will be held as the banquet.
3. Officer elections will be held annually at the March/April meeting.
4. Officer installation will occur at the banquet.
5. Committees will be appointed for the year at the first meeting.

Article V. Committees

Section A. Each committee will actively meet each month prior to the FFA meeting

1. Committee chairs will be elected in April/ May
2. Each Committee will present a report on the information of the members and any proposed action recommended.
3. Each committee shall consist of not less than 5 members.
4. An appointed officer shall be chairman of the committee.

Article VI. Officers

Section A. Shall be elected annually in a fair and unbiased method of scoring. The

scoring process will be divided into four equal parts: application, officer test, interview, popular vote.

1. Officer candidates will complete an application to be reviewed by 1 or 2 people with basic knowledge of the FFA program. Applications will be ranked from most qualified to least qualified. Points will be awarded based on rank.
2. Officer candidates will study for and take an officer test under the supervision of chapter advisors. Points will be awarded based on score.
3. Officer candidates will be interviewed by a panel of 2 or 3 adults that are not affiliated with the FFA. Judges will rank candidates from most qualified to least qualified. Points will be awarded based on rank.
4. Officer candidates will be voted on by the members of the FFA chapter. Voting will take place during a designated school day under the supervision of chapter advisors. Points will be awarded based on total votes received.

Section B. Duties of officers are as follows:

1. Shall attend every FFA meeting.
2. Will know their part of the opening and closing ceremony before the first FFA meeting.
3. Will attend all officer meetings scheduled. If an officer has a valid reason for an absence previous notice must be given to the advisor.
4. Shall attend any District or Area meetings designated for officers.
5. The President shall represent the chapter at any national activities when recognition is accepted.
6. Shall attend District Leadership Camp following the election in April.
7. Shall attend the State Convention and the officer workweek.

Section C. Officer Grades

1. All officers must pass all academic classes throughout the year.
2. Any officer failing a class will be subject to probation.
3. If said officers have another failing grade, they will relinquish their office.
4. It is the Officers responsibility to provide the advisors with the information.

Article VII. Amendments to Constitution

Section A. This constitution may be amended only at a regular meeting by a two-thirds

vote of members present as long as it is a quorum.

Section B. A quorum shall consist of a majority of the members in the chapter.

Section C. All proposed amendments shall be submitted to the advisor 30 days in advance of the regular meeting.

Section D. This Constitution and By-Laws shall not in any way conflict with the Constitution and By-Laws of the National Organization or State Association. If an Article or Section is in conflict, the Article or Section in question shall be null and void. The remainder of this Constitution and By-Laws shall remain in effect.

Article VIII. Parliamentary Procedure

Section A. The Parliamentary Guide for FFA by Jarrell D. Gray shall be used as the final authority in governing the actions of all state FFA meetings.

Klein FFA Chapter Officers

As an officer of Klein FFA, you accept all responsibilities of a chapter officer. You will be required to follow all chapter rules including the chapter bylaws and constitution. In addition, you must meet the following criteria:

- No pass, no play rules affect all chapter activities including chapter officers.
 - Any chapter officer that fails any class during the Quarter is considered on probation and will receive 3 demerits. They have until the next progress report to bring all grades to passing.
 - If for any reason the officer is not passing at the end of the next progress report, they will relinquish their duties as an officer.
 - All report cards and progress reports will be checked at the end of the day that they are released to the students. It is the officers' responsibility to provide the advisors with the information.
- All officers are required to attend all chapter meetings. They will not be allowed to miss any unless there is an extenuating circumstance in the family or school activity upon Ag teacher's discretion.
 - In the event of a death in the family, severe illness or car accident, we must have parent contact advisors by phone in order to relieve the officer of their duties.
 - If an officer is sick, they must get a doctor's note and notify advisors ahead of time of the event.
 - If conflicting school activity, Ag teachers must be notified 1 week in advance.
 - All meetings are the second Tuesday of each month unless a special activity is scheduled. The May meeting is the banquet.
 - All officers will be at all meetings and in official dress or other specified clothing 1

hours before the meeting is scheduled to start or at time given to you by the Ag Teacher.

- All officers are required to attend the State FFA Convention (July 10-14, 2023), the district leadership camp and the chapter leadership camp. The dates will be announced at the first officer meeting after the banquet.
- Each officer will serve as a chairperson of one or more committees. In which they will hold at least three meetings a year to complete the committee duties.
- Every officer is required to know his or her part of opening ceremonies by the chapter officer leadership camp in August.
- Officers are required to attend all officer meetings that are scheduled at the chapter officer leadership camp, by the advisors or the president of the chapter. Officer meetings will occur every week. These meetings will be every Monday afternoon, 2:45-4:30 pm.

- Officers will be responsible for paying a \$400 fee to cover any officer activities (travel, food, etc.). This amount can be paid for in the form of a scholarship from the Klein FFA Alumni if the student reaches a fundraising goal of \$400 by the deadline of December 1, 2023.
- All officers will attend the district and area meetings designated for officers.
- The president is required to attend any national activity where recognition will be accepted.
- All officers will attend any chapter activity scheduled by the officer team or advisors.
- Each officer will be responsible for 1 community service project and 1 activity related to the national chapter award.
- Officers will follow the FFA code of ethics.
 - Any officer violating school rules, which could result in disciplinary action, may be removed from the officer team (Subject to Ag teacher's discretion).
- Officers will give 110% to the improvement of Klein FFA!
 - Any misconduct, etc. will result in the officer being subject to the demerit system, or removal. (Subject to Ag Teacher Discretion)
- Officers will agree to follow these rules and the demerit system set forth by the advisor. The demerit system will be in effect to deal with any violations of the above-mentioned requirements.

FFA Jacket Order Form

All active FFA members will need to purchase an FFA jacket as part of the official dress (OD) for FFA members. The official dress for boys is as follows: **FFA jacket, FFA tie, white dress shirt, and black boots or shoes.** The official dress for girls is as follows: **FFA jacket, FFA scarf, white shirt, black skirt or pants, black hose, and black shoes.** The approximate price for the FFA jacket and tie/scarf \$85.00. Ordering the FFA dress items will be done shortly after the school year starts.

****THE OFFICIAL FFA JACKET IS DESIGNED TO BE WORN TO LEADERSHIP CONTESTS, BANQUETS, CONVENTIONS, AND OTHER PLACES THAT REQUIRE PROFESSIONAL DRESS FOR FFA MEMBERS. IT IS WORN AS “OFFICIAL DRESS” AND IS NOT DESIGNED TO “KEEP A MEMBER WARM” OR TO WEAR TO STOCK SHOWS, OUTDOOR JUDGING EVENTS, AND ECT.****

For Men’s Jackets: Go to: <https://shopffa.org/products/4/JACKETS/>

- Select Men’s Official Dress Jacket (Item #100)
- Then Click Select Options
- Select Type: Standard Jacket
 - Size: Follow the measurement guide [here](#)
- Click Here to Personalize:
 - Chapter Number-TX0755
 - Advisor Name-Brummond
 - Front Line 1: Student’s First and Last Name
 - Back State Line 1: Texas

- Back Chapter Name Line 2: Klein
- Click 'Add to Cart' (you will also want to order an FFA tie)

For Women's Jackets: Go to: <https://shopffa.org/products/9/JACKETS/>

- Select Women's Official Dress Jacket (Item #103)
- Then Click Select Options
- Select Type: Standard Jacket
 - Size: Follow the measurement guide [here](#)
- Click Here to Personalize:
 - Chapter Number-TX0755
 - Advisor Name-Bill
 - Front Line 1: Student's First and Last Name
 - Back State Line 1: Texas
 - Back Chapter Name Line 2: Klein
- Click 'Add to Cart' (you will also want to order an FFA scarf)

Klein Letter Jacket Qualification

The following criteria have been set to ensure a student is actively involved in our program. If a student meets the following criteria (which are easily attained through ACTIVE involvement) they will be awarded their letter jacket in FFA. It is very possible for a student to earn their letter jacket during their Freshman-Sophomore year.

- Students must maintain active membership in the Klein FFA Chapter for 2 years.
- Students may not miss more than 2 FFA meetings in one year.
- Students must participate in a Chapter committee each year.
- **Students must receive their Lone Star Degree, or participate in at least one of the following events to be eligible for a Letter Jacket: Leadership Development Events (LDEs), Career Development Events (CDEs), Speaking Development Events (SDEs), Agriscience Fair, or Archery. The student must also qualify for area competition 3 times or qualify for state competition once.**
 - **Any state competition that does not have an area qualifier will be classified as an area competition.**
 - **Agriscience Projects must be gold ranked at the State level to be considered as a state qualifier.**
- Students must raise or maintain an SAEP project for at least 2 years.
- Students must participate in 2 community service projects each year.
- Students must participate in all fundraisers each year.
- Students must actively seek all FFA Degrees such as Green hand, Chapter, and Star

Farmer.

- **Students will be responsible for any extra patches on Jacket**

****The chapter will purchase the jacket and the letter patch only. Student will be responsible for any extra patches on the jacket.****

Klein FFA Cords

Lone Star Cord

Any student that receives their Lonestar FFA Degree will be presented with cords to wear at their graduation ceremony. To receive a State FFA Degree, members must meet the following requirements:

- Received a Chapter FFA Degree.
- Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree
- Have completed at least 2 years (360 hours) of systematic school instruction in agricultural education at our above the ninth grade level, which includes an SAE.
- Have earned and productively invested at least \$1000 and worked at least 300 hours in excess of scheduled class time, in a supervised agricultural experience program. The combination of hours and earnings multiplied by a factor of 3.56 must be equal to or greater than the number 1,000.
- Demonstrated leadership ability by performing 10 parliamentary law procedures, giving a six-minute speech on a topic relating to agriculture or FFA, and serving as an FFA officer, committee chairperson, or committee member.
- Have a satisfactory academic record, certified by the agriculture teacher and the school principal or superintendent.

Participated in the planning and implementation of the chapter's Program of Activities.

- As of May 15, have completed ten activities above the chapter level in at least three of six different categories: leadership development events, career development events, conventions and meetings, project shows, student awards and leadership and service as described in policies adopted by the Board of Directors.
- Complete at least 25 hours of community service in a minimum of two different activities. All community service hours are cumulative, i.e. the 10 community service hours used to obtain the chapter degree can be used toward the state degree.

Klein FFA Website

To keep up with important information with the Klein FFA, please go to our website (<https://www.klein.ffanow.org>). Here you can find the following information

- Important Documents
 - All About FFA presentation, Opening Ceremonies, FFA Manual, Letter Jacket Requirements
- FFA Advisor Information
- Social Media Links
 - Facebook, Instagram, Remind, etc.
- AET Calendar
- Project Information
 - Show Rules, Farm Rules and Addendum, Important dates, Major Show Information
- Competition Information
 - LDE/CDE Teams, JudgingCard Results
 - JudgingCard Results
- Officer Team Information
 - Requirements, Checklist, Demerit Rubric
- Booster Club Information
- FFA Alumni Information
- FFA Photos
- AND MUCH MORE!!

Klein ISD Club and Organization Policies

Extracurricular Activities, Clubs, and Organizations (Secondary Levels)

Participation in school-sponsored activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships.

Some extracurricular activities may include off-campus events. Students are required to use transportation provided by the district to and from the events. Exceptions may only be made with the approval of the activity's coach or sponsor. [See [Transportation on page 111.](#)]

Eligibility for many of these activities is governed by state law and the rules of the University Interscholastic League (UIL), a statewide association overseeing interdistrict competition. If a student is involved in an academic, athletic, or music activity governed by UIL, the student and parent are expected to know and follow all rules of the UIL organization. Students and parents can access the [UIL Parent Information Manual online.](#) A hard copy can be provided by the coach or sponsor of the activity on request.

To report alleged noncompliance with required safety training or an alleged violation of safety rules required by law and the UIL, please contact the curriculum division of TEA at (512) 463-9581 or curriculum@tea.texas.gov.

[See [UIL Texas](#)) for additional information on all UIL-governed activities.]

Student safety in extra curricular activities is a priority of the district. Parents are entitled to review the district's records regarding the age of each football helmet used by the campus, including when a helmet has been reconditioned.

Generally, a student who receives a grade below 70 at the end of a grading period in any academic class may not participate in extracurricular activities for at least three school weeks.

However, if a student receives a grade below 70 at the end of a grading period in an Advanced Placement (AP) or International Baccalaureate (IB) course, or an advanced, KP and/or other designated course dual credit course in English language arts, mathematics, science, social studies, economics, or languages other than English, the student remains eligible for participation in all extracurricular activities.

A student who receives a grade below 70 at the end of a grading period in any academic class may not participate in extracurricular activities for at least three school weeks.

A high school student whose recorded grading period average is less than 70, but greater than or equal to 60, in an exempted course as outlined by current state law will maintain eligibility for UIL extracurricular activities.

If a student is enrolled in a state-approved course that requires demonstration of the mastery of an essential knowledge and skills in public performance and the student receives a grade below 70 in any course at the end of the grading period, the student may participate in a performance so long as the general public is invited and it meets the requirements set forth on page 22 in TEA/UILSidebySide.document.

If a student is enrolled in a state-approved music course that participates in UIL Concert and Sightreading Evaluation, and the student receives a grade below 70 at the end of a grading period, the student may perform with the ensemble during the UIL evaluation performance, but is ineligible for other extracurricular activities for at least three weeks.

In order to try out for any UIL team or organization, for cheerleader, or for dance team, a student must currently be a resident of the attendance zone in which the school for which the student is trying out is located, or have an approved transfer from the office of Campus Safety and Support to attend that school for the next school year, prior to the tryouts. Please see the Constitution/Handbook of the individual team or organization for additional eligibility requirements.

In addition, the following applies to all extracurricular activities:

- A student who receives special education services and who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks.
- An ineligible student may practice or rehearse but may not participate in any competitive activity.
- A student is allowed in a school year up to 10 absences not related to post-district competition, a maximum of 5 absences for post-district competition prior to state, and a maximum of 2 absences for state competition. All extracurricular activities and public performances, whether UIL activities or other activities approved by the board, are subject to these restrictions.
- An absence for participation in an activity that has not been approved will be considered an unexcused absence.
- Students who are expelled or placed in alternative education classes are not eligible for extracurricular activities during the period of the expulsion or assignment to the alternative education classes.
- Students who are suspended out of school are not eligible for extracurricular activities beginning with notification of the suspension until the day following the last day of suspension, including weekend activities.
- Students who are assigned in-school suspension are not eligible for extracurricular activities on the exact day(s) of the assignment.

Participation in School-Sponsored Activities

1. School-sponsored activities and trips are considered an extension of the school program; therefore, all policies and regulations are in effect.
2. Students found in violation of school policies risk disciplinary action and loss of school activity and travel privilege.
3. For certain violations of policy, parents will be contacted and the student sent home at his/her own expense as quickly as arrangements can be made to do so. Sponsors will not be expected to remain responsible for uncooperative students.
4. Students on school-sponsored trips or activities are to remain at the locations specified by their sponsors.
5. Students on school-sponsored trips or activities will refrain from riding in any vehicles other than those specified by their sponsors.
6. When a student is traveling with a school-sponsored group, he/she will not be released to anyone until the group returns to the school campus. Should a parent wish to pick up a student prior to the end of the trip, the request for

consideration must be made to the sponsor in writing before the trip begins.

7. Students who have the privilege of taking part in a school activity or trip during school time are expected to maintain passing grades, good attendance and conduct, and to make up work according to the district makeup work policy.

Standards of Behavior

Sponsors of student clubs and performing groups such as the band, choir, drill team and coaches of athletic teams may establish standards of behavior—including consequences for misbehavior—that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by board policy will apply in addition to any consequences specified by the organization's standards of behavior.